

# Cazenovia Country Club

## 2011 OUTSIDE EVENT PLANNER

Welcome to Cazenovia Country Club!

The following pages provide the golf, beverage and food services offered by the Cazenovia Country Club to help you plan your event.

Reservations or Questions:

*Meg Clark ~ Business Manager 315.655.8573*

*Mark Tucker ~ PGA Professional 315.655.8880*

*Vickie Ender's Catering ~ B & R Mgr. 315.655.4915*

**Cazenovia Country Club  
PO Box 319  
3711 Number Nine Rd  
Cazenovia, NY 13035**

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# Policy & Procedures for EVENTS

- **PRICE PER PLAYER WEEKDAYS:** \$36.00 per player for golf and cart.
- **PRICE PER PLAYER WEEKENDS:** \$39.00 per player for golf and cart.
- **FEES:** All participants will pay the appropriate entry fee as indicated above. Cazenovia Country Club members and reciprocals will NOT be excluded from event fees and golf cart usage is mandatory for all golfers. Event organizers will collect all fees and all charges will be included in the final bill that will be presented to the group or organization holding the event.
- **GROUP SIZE:** 20 players or more will be considered a group.
- **GUARANTEE:** The minimum number of players must be provided 7 days prior to your event. You will be billed the minimum guaranteed attendance number.
- **DEPOSIT:** To hold your event date a deposit of \$200 - \$500 will be required. The size of the deposit is dependent on the size of the group and will be determined by the Business Manager. Deposits paid will be deducted from the final bill. *Deposits are non-refundable.*
- **PAYMENT:** Payment is due in full the day of the event unless prior arrangements have been made with the business manager and approved by the golf committee.
- **DRESS CODE:** Proper golf attire will be required for all players (NO JEANS ANYWHERE on premises). No one attired in a bathing suit, T-shirts, halter top, tank top, gym shorts will be allowed on the golf course. Only spikeless or soft spike shoes or sneakers shall be allowed on the golf course. If you have any questions concerning golf attire, please contact Mark Tucker at the Proshop – 655.8880.
- **INCLEMENT WEATHER:** Inclement weather in CNY is always a possibility. The Head Pro, along with the Course Superintendents will determine when the course is unplayable or when safety is a concern. Cazenovia Country Club will issue rain checks to event participants for nine or eighteen holes depending on how many holes were completed prior to suspension of play. Rain checks will be considered for inclement weather or unplayable course conditions ONLY.
- **FOOD AND BEVERAGE:** Due to restrictions of the New York State Liquor Laws and Cazenovia Country Club's insurance coverage, **all** food and beverage items consumed at the facility (including the clubhouse, golf course and grounds) must be purchased from Cazenovia Country Club. Cazenovia Country Club reserves the right to have any and all beverages brought on site removed as well as the right to refuse serving alcoholic beverages to any person (s).
- **BEVERAGE CART:** Available if requested (must be operated by a Cazenovia Country Club employee).
- **GOLF CARTS:** All golf cart operators must be at least 16 years of age and hold a valid driver's license. The event sponsor or group is responsible for any improper use of and/or damages caused by the operation of golf carts by the players and guests. All players must operate carts under the rules and guidelines specified by Cazenovia Country Club.
- Event organizers are responsible for notifying and ensuring that all outing participants adhere to the Cazenovia Country Club's rules of play and that proper consideration is given to the golf course and all club facilities.
- Smoking is prohibited in all areas of the clubhouse including the dining room, cocktail lounge, covered deck areas, food service areas and rest rooms.

# Cazenovia Country Club Event Contract

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_

Event Date: \_\_\_\_\_

Estimated Number of Players: \_\_\_\_\_ Estimated Number of Carts: \_\_\_\_\_

Event Start Time: \_\_\_\_\_ Shotgun Start or Tee Times: \_\_\_\_\_

Format of Play: \_\_\_\_\_

Dinner Option: \_\_\_\_\_ # of Dinners: \_\_\_\_\_

Lunch Option: \_\_\_\_\_ # of Lunches: \_\_\_\_\_ Breakfast Option: \_\_\_\_\_ # of Breakfasts: \_\_\_\_\_

Additional Requirements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Deposit: A deposit of \_\_\_\_\_ is required upon completion of this agreement. This deposit is non-refundable but will be applied to the total charge of your event. This deposit will hold your date.

All food & beverage is subject to a 17% service charge and 8% sales tax.

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Please indicate payment type: ( ) Personal Check ( ) Organization Check ( ) Corporate Check  
( ) Credit Card – Cardholder Name \_\_\_\_\_  
Account Number \_\_\_\_\_

The undersigned accepts the terms of this agreement:

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

# *The Pro Shop*

## *Event Services*

*Thank you for considering Cazenovia Country Club for your outing. My staff and I will do all that we can to make your event a complete success.*

*Mark Tucker*

*PGA Professional,                      Head Professional*  
*(315) 655-8880*

- **TEE SHEET** – Please provide a complete list of names in excel format (first name first cell, last name second cell) five days prior to the event.
  
- **SCORING** – The Pro Shop will handle all your scoring and game needs.
  
- **GAMES** – Long Drive and Closest to the Pin markers will be furnished upon request. Any other games or contests, please contact the Proshop. Gift Certificates are available in the Proshop.
  
- **DRIVING RANGE:** The driving range is included in your event fee.

# Event Food and Beverage Packages

- CONTINENTAL BREAKFAST BAR Option #1 - \$4.50
- A variety of bagels, Danish, donuts or muffins with appropriate condiments. Coffee, tea and fruit juice.
- *add fresh fruit \$1.00*
  
- ITALIAN BUFFET Option #2 - \$15.95
- Baked lasagna, homemade meatballs, sausage, roasted chicken, fresh green salad and fresh Italian bread.
- Coffee, fountain soda and iced tea.
  
- DELI BUFFET Option #3 - \$9.95
- A cold buffet of roasted turkey; ham, salami and roast beef with Kaiser rolls and appropriate condiments.
- (we will be happy to remake them upon request). Choose from potato, pasta, or macaroni salad.
- Also, chips and a brownie or cookie for dessert.
  
- THE PICNIC Option #4 - \$10.95
- Hamburgers, hot dogs, sausage with pepper & onion, choice of macaroni, pasta, or potato salad.
- Chips included. Cookie or brownie for dessert.
  
- BBQ PICNIC Option #5 - \$14.95
- BBQ pulled pork sandwiches, choose grilled marinated chicken or bone-in fried chicken, salt potatoes, bake beans, coleslaw, and macaroni salad. Chocolate cake for dessert. Fountain soda and iced tea included.
  
- STEAK BAKE Option #6 - \$20.95
- A 12 oz NY Strip Steak served with potato, vegetable, family style pasta, fresh salad, rolls and Chef's choice of dessert.
  
- THE CARVING STATION – Option #7 - \$22.95
- Carved Prime Rib Au Jus
- Choose one:
- Roasted Turkey
- Glazed Pork loin with rice pilaf
- Southwest Ancho Chicken with long grain wild rice
- Chef's choice of potato, vegetable, fresh salad, rolls, butter and dessert

# Cazenovia Country Club

## Event Package Continued

- THE CARVING STATION - Option #8 - \$14.95
- Slow Roasted Sirloin of Beef with chantilly potatoes, Chicken Riggies or Chicken Lasagna
- Chef's choice of vegetable, salad, rolls and butter. Dessert
  
- THE CARVING STATION – Option #9 - \$15.95
- Oven Roasted Turkey or Slow Roasted Sirloin of Beef with rolls and condiments.
- Pasta Station – Marinara, Alfredo, Pesto Cream Sauce and Steamed Broccoli.
- Salad Station – Antipasto Salad, Caesar or Southwest Caesar Salad.
  
- BEVERAGES
- KEGS Budweiser, Coors Light, Labatts Blue
- ¼ Keg \$80.00
  
- BEER CANS BY THE CASE
- \$12.00/6 PK
  
- SODA BY THE \$25.00 Case
- Assorted (1/2 soda, ½ water)
  
- **Price of buffet & sit down dinners are a per person price and 8% tax and 17% gratuity will be added to your final invoice.**
- *A menu can also be customized for your needs. We will be happy to discuss menu options with you to suit your tastes. Please call Vickie Enders at 655-4915.*
  
- *Any tax exempt organization must provide a current tax certification prior or 8% sales tax will be added to your final invoice.*